



Staff Officer's Orientation



Support Operations



List Your Organization's Name



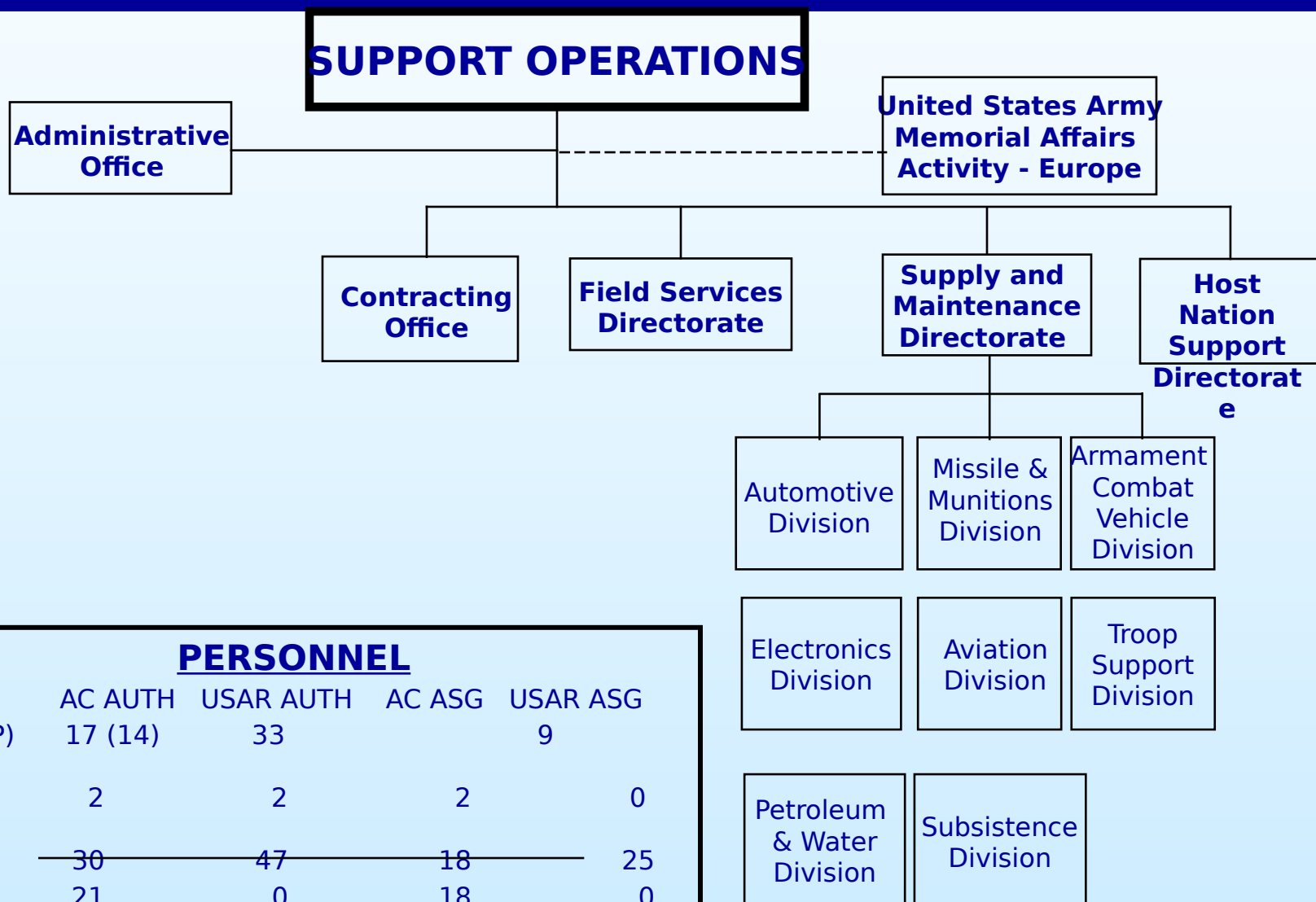
Where & What We Do

- **Support Operations supervises TSC external mission support. Coordinates supply, maintenance, and field services to provide external support in the EUCOM AOR and i deployments and exercises.**
- **Coordinates, and provides policy and guidance for executing deployment, RSO&I, sustainment, and reconstitution of units deploying out of and within the EUCOM AO support of military operations.**
- **Serves as the central point of contact for supported external units to execute, prio and modify external support operations as necessary to support the tactical comma requirements.**
- **Manages and assigns 21st TSC LNOs to supported units as necessary to coordinate external support.**

Location: Kaiserslautern, Panzer Kaserne, Bldg 3002, 3d and 4th Floor

Email: aerlo@hq.21tsc.army.mil

Organizational Structure



PERSONNEL

	AC AUTH	USAR AUTH	AC ASG	USAR ASG
Officer (ODP)	17 (14)	33		9
21				
Warrant	2	2	2	0
Enlisted	30	47	18	25
Civilian	21	0	18	0
Total	70	82		47



Major Responsibilities

Division: CONTRACTING OFFICE

Major Responsibility:

- **Develop, coordinate, and manage 21st TSC contracting plans to maximize contracting support during contingency operations (CONOPs).**
- **Deploy and support both peacetime and wartime operations.**
- **Provide procurement support to obtain troop services during CONOPs throughout the AOO.**
- **Oversee and monitor 21st TSC procurement and IMPAC programs.**
- **Conduct Joint Acquisition Review Board (JARB) for CONOPs.**
- **Develop 21st TSC contracting policies, plans, and programs and provide contracting support to units on internal SOP and IMPAC programs.**
- **Provide procurement training to major subordinate commands for all types of operations, including Host Nation Support.**



Major Responsibilities

(continued)



Division: SUPPLY AND MAINTENANCE DIRECTORATE

Major Responsibility:

- **Provide staff oversight for the requisition, storage, protection, maintenance, and salvage of supplies and equipment for all commodities, except Class VIII.**
- **Develop plans, policies, execution orders, and operational plans involving supply, storage, and maintenance of supplies and equipment, and controlling GS maintenance on all equipment fleets in the theater of operation.**
- **Coordinate, develop, and process requirements for contractor supplemental maintenance support for all USAREUR unit.**
- **Coordinate the accomplishment of operational tasks assigned by USAREUR that impact on 21st TSC supply unit or activities.**



Major Responsibilities

(continued)



Division: FIELD SERVICES DIRECTORATE

Major Responsibility:

- Develop plans, policies, programs, and procedures involving field services (aerial delivery, field feeding, mortuary affairs, laundry, shower, clothing and light textile repairs, and water purification).
- Coordinate CEB, salvage, laundry, and renovation support activities.
- Coordinates mortuary affairs support.



Major Responsibilities

(continued)



Division: ADMINISTRATIVE OFFICE

Major Responsibility:

- **Principal advisor to the Chief Support Operations on administration and personnel management functions.**
 - **Performs common administrative functions.**
 - **Coordinates Support Operations' internal resource management with the Headquarters internal budget office (Comptroller).**
 - **Responsible for Support Operations' personnel management.**
 - **Coordinates and prepares Officer, NCO, and Civilian rating schemes and flow of rating.**
- Manages alert, social, leave, and Alpha rosters.**



Major Responsibilities

(continued)



Division: USAMAA-E

Major Responsibility:

- Receive, process, and ship to receiving funeral home or port of entry mortuary, all authorized deceased personnel to include other branches of services, retirees, and State Department requests.
- Operate mortuaries in Landstuhl, GE and Vicenza, IT.
- Conduct family visitations and funeral services.
- Assist in the search and recovery of WWI and WWII MIAs.
- Conduct current death and concurrent return program training to assigned units.
- Provide mass fatality support throughout the EUCOM AOO.

Three Most Important Things to Remember About the SPO



- **RESPONSIBLE FOR 21ST TSC EXTERNAL MISSION COORDINATION AND EXECUTION - VOICE OF THE 21ST TSC**
- **SUPPLY, MAINTENANCE, FIELD SERVICES, PRIMARY ACTIVITIES - WHAT EVER LOGISTICS SUPPORT THE CUSTOMER NEEDS**
- **CENTER OF THE SUPPORT UNIVERSE - RESPONSIBLE FOR THE FIRST IN "FIRST IN SUPPORT"**